

## Bolsover District Council Internal Audit Plan 2023/24

|                      |
|----------------------|
| Ongoing through year |
| Complete             |
| Deferred             |

|  | Risk | 2023/24<br>Days |
|--|------|-----------------|
| <b>Main Financial Systems</b>                        |      |                 |
| CIPFA Management Code of Practice                    | M    | 12              |
| Payroll  | H    | 20              |
| Non Domestic Rates                                   | M    | 20              |
| Housing Rents  | M    | 20              |
| Housing Benefits                                     | M    | 20              |
| Housing Repairs                                      | M    | 20              |
|  |      |                 |
| <b>Total Main Financial Systems</b>                  |      | <b>112</b>      |
|  |      |                 |
| <b>Corporate / Cross Cutting</b>                     |      | <b>2022/23</b>  |
|  |      |                 |
| Corporate Governance / Assurance Statement           | H    | 2               |
| Financial advice / working groups                    | H    | 20              |
| Safeguarding   | M    | 12              |
| Climate Change                                       | H    | 12              |
| Procurement  | M    | 15              |
|  |      |                 |
| <b>Total Cross Cutting</b>                           |      | <b>61</b>       |
|  |      |                 |
| <b>Other Operational Audits</b>                      |      |                 |
|  |      |                 |
| Asset Management Arrangements                        | M    | 12              |
| Clowne Leisure Centre                                | M    | 15              |
| Commercial Waste                                     | L    | 10              |
| Compliance Cncl Properties, gas electric, legionella | M    | 12              |
| Dragonfly Governance Arrangements                    | H    | 20              |

|   |   |            |
|---|---|------------|
| E.H Pollution Prevention & Control                              | L | 8          |
| Expenses and Allowances   | L | 12         |
| Contractor Final Accounts                                       | M | 5          |
| FOI / Env Regs  | L | 10         |
| Gas Servicing   | M | 12         |
| Homelessness  | H | 12         |
| Members Expenses  | L | 10         |
| Planning Fees   | M | 10         |
| Pleasley Vale Outdoors Centre                                   | M | 12         |
| Rechargeable Repairs (housing)                                  | L | 6          |
| Right to Buy Sales  | M | 12         |
| Sickness absence / Wellbeing                                    | M | 12         |
| VAT   | M | 8          |
|   |   |            |
| <b>Total Operational Areas</b>                                  |   | <b>198</b> |
|   |   |            |
| <b>IT Related</b>   |   |            |
|   |   |            |
| IT Inventory / disposal of old equipment                        | M | 10         |
| Members IT Equipment  | L | 12         |
|   |   |            |
| <b>Total IT</b>   |   | <b>22</b>  |
|   |   |            |
| <b>Special Investigations / Contingency/<br/>emerging risks</b> |   | <b>40</b>  |
| <b>NFI</b>  |   | <b>5</b>   |
| <b>Apprenticeships / training</b>                               |   | <b>30</b>  |
| <b>Audit Committee / Client Liaison</b>                         |   | <b>15</b>  |
|   |   |            |
| <b>Grand Total</b>  |   | <b>483</b> |

### Reserve Areas

Gifts and Hospitality  
Money Laundering